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JOB POSTING

SENIORS COMMUNITY CONNECTOR, PERMENANT PART-TIME

Castlegar Community Services invites applications to fill the position of Seniors Community Connector within the organization. The following will outline the details of this position.

Summary of the Duties and Responsibilities of the Position:
A Seniors Community Connector (SCC) plays an integral role in bridging the gap between healthcare system and community supports and programs for seniors. Through a social prescribing approach, you partner with community organizations to provide non-medical support and connections to improve the overall health and well-being of older adults in your community. This is a frontline position providing direct support to clients.

Details of the Position:

1. This position is set to 17 hours/week, 3-part days
2. This position is grid 12 Program Coordinator 1, Step 1
3. The wage is $29.17/hour
4. Full duties, responsibilities, education, training, experience and specific job skills and abilities for this position are laid out in the attached job description
5. This position is not eligible for a benefit package on its own.

CCSS is an Environmentally Sensitive Space: Please keep the space we all share healthy with environmental sensitivities reduced; this includes fragrances, masking agents and common allergens such as nuts.

Start Date: **As soon as possible**

Closing Date for Applications: **Open until filled**

Application Process: Send a cover letter detailing your interest in the position and resume by the closing date and time noted above to info@cdcss.ca. Please put *Seniors Community Connector* in the subject line.

<JOB DESCRIPTION FOLLOWS>

Position Title: Seniors Community Connector

Effective Date: May 2025

Classification: Grid 12 JJEP, Grid 12 Program Coordinator 1, Step 1

Reports to: Manager of Seniors Services

Job Summary: A Seniors Community Connector (SCC) plays an integral role in bridging the gap between healthcare system and community supports and programs for seniors. Through a social prescribing approach, you partner with community organizations to provide or connect to non-medical support to improve the overall health and well-being of older adults in your community. This is a frontline position providing direct support to clients.

Key Duties and Responsibilities:

1. **Deliver Social Prescribing Supports:**
    a. Utilize a person-centered, strengths-based approach to assess the social, emotional, and practical needs of seniors and connect them with appropriate medical and non-medical supports that enhance overall well-being (e.g., social groups, transportation, food security, mental health supports, volunteer services).
    b. Establish meaningful, respectful relationships with seniors to understand their individual goals, challenges, and interests, ensuring their voices guide support planning.
    c. Provide follow-up support with seniors to monitor progress, address barriers, and provide encouragement as they engage with community resources.
    d. Learn and engage with established systems that are currently filing the gaps (e.g. Learn and collaborate regarding hospital discharge procedures to assist with supporting seniors transitioning back home).
    e. Maintains a high level of confidentiality in all matters related to clients and community partners, immediately reporting any concerns to program manager.
2. **Collaborate with Health and Community Partners:**
    a. Develop relationships and work closely with healthcare providers, social workers, and community organizations to support a holistic model of care, strengthening the link between clinical services and social supports.
    b. Maintain an updated list of community contacts
3. **Outreach and Community Engagement:**
    a. Assist Manager of Seniors Services to promote awareness of the Community Connector role and available supports through outreach activities, presentations, and partnerships with local service providers and community groups.
    b. Assist with advocating for seniors' needs and system improvements by identifying gaps in services and advocate for improvements to meet the unique and diverse needs of older adults in rural or underserved areas.

4. **Maintain Accurate Records and Reporting:**
    a. Document all interactions, assessments, referrals, and outcomes in a timely and confidential manner in accordance with organizational policies and funding requirements.
    b. Complete regular reporting.
5. **Participate in Training and Supervision:**
    a. Engage in ongoing professional development and participate in supervision, team meetings, and evaluation activities to enhance service quality, impact and overall organizational impact.
6. **Ensure Cultural sensitivity and inclusivity:**
    a. Ensure services are inclusive, trauma-informed, and culturally safe, respecting the diverse backgrounds, identities, and lived experiences of the seniors served.

Education, Training & Experience: Bachelor's degree in social service or related Human Services field or a combination of relevant education and experience.
Strong knowledge of seniors' issues and challenges related to healthy aging.
Experience working with seniors and diverse populations.
Knowledge of the community resources, programs and services.
Minimum two (2) years recent related experience.

Job Skills and Abilities:

i) Ability to communicate effectively orally and in writing; ability to deal effectively with others;

ii) Maintains a high level of confidentiality in all matters related to clients and community partners.
iii) Ability to work effectively independently and collaboratively as a team.
iv) Ability to operate personal computer/application programs and other computer systems.
v) Good organization, time, and general management skills;
vi) Understanding of the dynamics, and ability to deal with and represent a non-profit organization in a positive and supportive fashion;
vii) Understanding of the dynamics of working in an agency where client confidentiality and respectful client service are paramount;
viii) Ability to foster positive relationships with other agency employees and volunteers, government officials, and external contacts;
ix) Providing services in an inclusive, trauma-informed, and culturally safe way
x) Demonstrated skills in the areas of crisis intervention and conflict resolution.

Other requirements: Valid driver's license and regular access to a reliable vehicle with appropriate insurance. This position will require you to access your vehicle and drive clients around regularly. There is no current agency maintenance coverage, however you will be reimbursed for mileage.