

## Castlegar & District Community Services Society

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**Job Title:** FAMILY SUPPORT WORKER

**Last Updated:** May, 2018

**Benchmark:** Family Support Worker

**Standard Wage Grid:** 12- \$20.55- \$22.85

**Hours per week** 14.0

**Job Summary:** Develops and implements a range of parenting support services that are intended to improve family functioning and ensure the safety and well-being of the children.

**Reports to:** Executive Director

**Key Duties and Responsibilities:**

**Service Responsibilities:**

1. Gathers information relevant to the family's problems, needs and risks by meeting with parents/caregivers and relevant service providers.
2. Outlines services provided by the Family Support Program and/or the agency; provides information on and referral to other community service providers, resources, and professionals, as required.
3. Develops and implements an intervention plan within program guidelines or as established by the MCFD Social Worker and the family/caregivers.
4. Provides interventions to family members, as required, in the following areas:
  - a. parenting skill enhancement and development strategies (including parenting education groups)
  - b. supervised access visits
  - c. Child and Youth work, group and individual
5. Participates in the development, modification, and evaluation of client service plans utilizing the Integrated Case Management approach.
6. Provides support, guidance, problem-solving, skill building, and feedback to clients in an

- individual or group setting; advocates for and encourages self-advocacy among clients to ensure basic needs are met.
7. Liaises with and/or promotes the interests of families with other community service providers, professionals, and school personnel, as required.
  8. Maintains related records and statistics and provides monthly progress reports to relevant MCFD Social Worker.
  9. Performs other related duties as required.

## **Qualifications:**

**Education & Experience:** Bachelor's degree in a related human/social service field. One (1) year recent related supervised experience, or an equivalent combination of education, training and experience.

- Job Skills & Abilities:**
- a. working knowledge of family systems issues, child development, and child abuse reporting guidelines
  - b. ability to research, develop, and teach parenting skill building strategies
  - c. excellent verbal and written communication skills
  - d. good organizational, case management, time, and stress management skills.
  - e. This position is part of the BCGEU

Please forward resume to [Kristein.johnson@cdcss.ca](mailto:Kristein.johnson@cdcss.ca)